

CIVIL AIR PATROL
United States Air force Auxiliary
Connecticut Wing
P.O. Box 1233
Middletown, CT 06457-1233

CTWG Supplement 1
CAPM 62-1
01 February 2004

SAFETY

CIVIL AIR PATROL SAFETY RESPONSIBILITIES AND PROCEDURES

CAPR 62-1, 01 March 1991, is supplemented as follows:

Section B, Para 2a. Initial written appointments of new unit safety officers will be accomplished using CAPF 2a. Additional information to be included on this form will be as follows:

Home Phone Number	(mandatory)
Work Phone Number	(optional)
Pager Number	(optional)
Cell Phone Number	(optional)
E-Mail Address	(mandatory)
Web Page	(optional)

These Forms are to be forwarded to CTWG HQ/SE for roster updating

Section B, Para 2d is continued and incorporates the following:

1. Personnel shall safely conduct their respective operations and duties according to required and accepted procedures.
2. The term "Operating Safety" may be interpreted many ways, but the end result will always be the same...no accidents, no injuries and no damage to individuals or equipment.
 - a. Take proper steps to assure safety in all phases of operation of CAP activities.
 - b . Do NOT take your responsibility lightly.
 - c. A clear and positive understanding at all times of the task at hand will prevent problems.
 - d. Good common sense backed by known and accepted operating procedures will result in a safe environment.
 - e. If in doubt about the weather or other conditions during the light operations – DO NOT FLY!
 - f. The National Commander's and the NER' Commander's Safety Policies shall be observed at all times.

Section B, Para 2f. All annual Safety Surveys shall be initiated by the unit safety officer between 01 January and 30 April of each calendar year and returned to CTWG HQ/SE NLT the May Commander's Call. Forms are to be issued to each Unit at the January Commander's Call.

Section C, Para 8. The Connecticut Wing Commander considers the FAA Pilot Proficiency "Wings" Program as an excellent safety promotion and mishap prevention program. The program will be stressed by all CTWG unit commanders that have a flying activity or mission. All units will forward a copy of the FAA Wings Certificate of each pilot participant in their unit with their quarterly safety report to the CTWG Safety Officer. All active pilots in the Connecticut Wing are strongly encouraged to participate.

Section D, Para 10 Added. A Wing Safety Committee will be maintained in the Connecticut Wing. The CTWG Safety Officer will chair this committee and committee members will be composed of the unit safety officers in CTWG. This committee will meet at least twice a year with additional meetings called as needed or required in order to enhance networking between local units. Information from Wing, Region, and National safety offices will be distributed along with ideas from other members up and down the chain of command in an effort to reduce mishaps. The exchange will benefit the unit safety programs for the good of the membership. Subcommittees will be established as needed to work on special safety projects.

CARLTON A. STIDSEN, Lt. Colonel, CAP
Wing Safety Officer

JAMES E. PALMER, Colonel, CAP
Commander

Supersedes CTWG Supplement 1 dated 01 September 2003

OPR: SE

Distribution: Each Unit (1), Each Wing Staff(1), CTWG LNCO (1), NER (1), NER/SE (1) HQ CAP/SE (1)