



CONNECTICUT WING OPERATING INSTRUCTION 13-3

29 July 2013

Emergency Services

CTWG ES TABLETOP EXERCISE POLICY

This instruction prescribes the use of tabletop emergency services exercises as a training tool for CTWG Members.

1. It is the policy of CTWG that Squadron and Wing based tabletop exercises constitute a valuable and important aid in training and that, when appropriate, may be used as the basis for Specialty Qualification Training Record task completion.
2. All tabletop exercises must be designed, supervised, and conducted by a CTWG Senior Member who has successfully completed the FEMA IS-139 Exercise Design Course or its equivalent. All SQTR tasks must be approved by a current and qualified Skills Evaluator Trainer.
3. All squadron based tabletop exercises must be approved by the CTWG ES Training Officer or designee.
4. Tabletop exercises will not be used as the basis for a member's mission/sortie participation requirement.

KEN CHAPMAN, COL, CAP
Commander